

# MINUTES

## MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION

### GENERAL MEETING

May 27<sup>th</sup>, 2008  
6:00pm

MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION  
HEAD OFFICE  
21 MAIN ST. S., MARKSTAY, ON

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#### 1. Opening Remarks By Chair

Chair Chantal Roberts welcomed everyone.

#### 2. Roll Call and Meeting Called to Order

Meeting was called to order at 6:03pm.

President/Chair: Chantal Roberts  
Vice-Chair: Doug Reynolds - Absent  
Directors: Kenneth Burns  
Keith Keeping  
Kathy Proulx

Staff: Lorraine Demore, Secretary/CAO  
Normand Roberge, Treasurer/Deputy Clerk – Absent  
Angelle Duguay, Intern

#### 3. Disclosure of Pecuniary Interest and General Nature Thereof

None was disclosed.

#### 4. Adoption of Minutes

General meeting minutes dated April 15<sup>th</sup>, 2008.

**#2008- 20**

**Moved by: Kathy Proulx**

**Seconded by: Doug Reynolds**

That the general meeting minutes dated April 15<sup>th</sup>, 2008 be adopted as circulated.

**CARRIED**

## **5. Community Newsletter**

The Board of Directors reviewed the first monthly newsletter to be sent out for the beginning of June. The word “free” will be marked at the top so that people know there is no cost to buy it when it is placed in stores in the area. They thanked Angelle for a job well done.

Discussions regarding where the newsletter should be placed over and above sending it to all local residents’ homes included Sudbury, St. Charles and Sturgeon Falls. The newsletters could be strategically placed in places such as dentist offices, hospitals, stores, restaurants and clinics.

An ad is placed in the newsletter for the CDC logo contest. There will be a \$100.00 cash prize for the winner.

**#2008- 21**

**Moved by: Kathy Proulx**

**Seconded by: Keith Keeping**

That the Markstay-Warren community Development Corporation will offer a one hundred dollar prize for a contest to create the CDC logo.

**CARRIED**

## **6. Farmer’s Market**

A letter was sent out to Mr. Thibeault (see attached). He responded by calling the CDC. Kathy told him that we would try to help him anyway that we could. He said that no one has stepped forward to him and offered to help with the initiative. An ad was placed in the newsletter so hopefully that will help spark interest. Discussions regarding the farmers market included talking to Kate or Brunet (depending on the current ownership) about land liability and whether or not they wish to be compensated for the use of the land. A letter will be sent to local producers and Mennonites asking them to be a part of an organizing committee as well as if they wish to participate in the farmers market. Other discussions included whether or not we should limit the farmers market to local producers, recommended dates, cost for farmers and who will be providing table and/or

tents. The CDC agreed to allow anyone participate in the farmers market that are local from the Sudbury East/West Nipissing area. They also agreed to let the farmers bring their own tables and tents and if Kate/Brunet do not wish to be compensated for their land use, then the cost for farmers to set up will be free. The recommended date is as soon as any of the farmers are ready to set up a stand after confirming issues with Kate/Brunets.

## **7. Welcome Package**

Attached is a quote from Northern Print Brokers, our printer of choice. We will also be contacting Promo Sport in North Bay for a quote. Chantal had previously asked them for a quote but we have not received anything in writing, only verbally. An ad was placed in the newsletter for businesses and services to see if they had anything they would like to add to the bags.

To help cover the costs of the welcome package, as well as the start up for the newsletter and the costs of the community bulletin board, Economic Partners was approached. The CDC had unexpended funds from E.P. from the ATV Techie Tour. Norm contacted E.P. and they said that we would be able to use the funds for another project with their approval. Once we had projects ready to go, Lorraine contacted them and they told her that we should return the funds and reapply for a new grant. Attached is a copy of the application that was sent to E.P. on May 20<sup>th</sup>, 2008. The new director, Luc Taillefer, informed Lorraine that if we got it in by that date that they would hopefully have an answer for us by the 23<sup>rd</sup> of May after their meeting. Unfortunately, they were unable to review our application as there were many applications and ours will be forwarded to their next meeting on June 15<sup>th</sup>, 2008. We are waiting for a reply from Economic Partners before proceeding.

**#2008- 22**

**Moved by: Keith Keeping**

**Seconded by: Ken Burns**

That the CDC refund the unexpended funds received to fund the ATV Techie Tour since the event didn't proceed and the funds could not be used for other projects.

**CARRIED**

**#2008- 23**

**Moved by: Ken Burns**

**Seconded by: Kathy Proulx**

That the Board of Directors confirm that application for funds to the Sudbury East/West Nipissing Economic Partners to be applied towards the community newsletter, community bulletin boards and welcome packages.

**CARRIED**

## **8. Community Billboard**

Angelle has collected three quotes for the community billboards – see attached. We are waiting for a reply from Economic Partners before proceeding.

## **9. Volunteer Fair**

An ad was placed in the newsletter to see if any groups and organizations would like to attend and set up a booth. We are waiting to see if there is a response from the newsletter before sending out letters to all the groups/clubs/organizations. We are going to be planning the volunteer fair for September. Sudbury East Coalition should be invited.

## **10. Sled Dog Race Update**

Jeanne Serre, Treasurer of NOSDC, will be dropping off a cheque to reimburse the purse money (\$12,500.00). Once we have everything finalized, a final report will be created. Next years date is still undecided but could possibly be held on January 3<sup>rd</sup> or January 10<sup>th</sup> weekend. Lou is still speaking with ISDRA to see when the big races in Alaska are.

## **11. Report from Intern**

Angelle has been mostly working on the newsletter. She has completed the application for Economic Partners as well as obtaining quotes for the community bulletin boards.

## **12. 2008 Budget Discussions**

\$10,500.00 has been set aside for the CDC budget. If there are extra funds, the CDC could possibly look at helping with the women's dressing room if required. No other projects were mentioned.

## **13. New Business**

- A) Annual General Meeting – Must be held before June 30<sup>th</sup>, 2008. The board of directors agreed for our next meeting to be the AGM which is to be held on Tuesday June 24<sup>th</sup>, 2008.
- B) The CDC to publish a year in review for 2007 and 2008 in the next newsletter, showing the community what we have done so far which could spark interest for new members.

#### 14. Adjournment and Date of Next Meeting

**#2008-24**

**Moved by: Keith Keeping**

**Seconded by: Doug Reynolds**

That the Markstay-Warren Community Development Corporation adjourned its proceedings at 7:11pm until the next meeting, being the annual general meeting, to be held on June 24<sup>th</sup>, 2008 at 6:00pm.

**CARRIED**

*Chantal Roberts*

Chantal Roberts—Chair

*Lorraine Demore*

Lorraine Demore - Secretary