

MINUTES
MARKSTAY-WARREN
COMMUNITY DEVELOPMENT CORPORATION
GENERAL MEETING

TUESDAY, SEPTEMBER 16TH, 2008
6:00 PM

MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON

1. Opening Remarks by Chair

Vice-chair Doug Reynolds chaired the meeting since Chair Chantal Roberts was unable to attend the meeting.

2. Roll Call and call meeting to order

Attendance:	President/Chair:	Chantal Roberts (absent)
	Vice-Chair:	Doug Reynolds
	Directors:	Kenneth Burns Keith Keeping Kathy Proulx
	Staff:	Lorraine Demore, Secretary/CAO

Called to order: Meeting was called to order at 6:02 pm

3. Disclosure of Pecuniary Interest and General nature thereof

None disclosed.

4. Adoption of minutes

1. General meeting minutes dated August 19th, 2008

#2008-47

Moved by: Keith Keeping

Seconded by: Ken Burns

That the General meeting minutes dated August 19th, 2008 be adopted as circulated.

CARRIED

5. Economic Partners – funding approval

Received approval for our marketing initiatives for a total of \$5,000 namely, the start-up costs for the community newsletter, bulletin boards and welcome packages. Economic Partners will reimburse costs upon submission of invoices.

CAO proposed that Boards be installed on the Municipal building located at 21 Main St., S, in Markstay since we can use the bulletin boards inside the Markstay Post office, on the Hagar General Store (pending owner's approval) and at S & V's Variety in Warren since Chair advised that they would be willing to have such board installed on their building. Board is in agreement with this.

CAO proposed to wait for the Logo Contest to close on September 30th, 2008 so that we may include it on the marketing initiatives being discussed. Board agreed to review submitted logo(s) prior to pursuing the marketing initiatives.

6. Youth intern – extension of program approval

NOHFC being the funding agency has approved the extension of the Youth intern position for a full fifty-two weeks. Based on this the position was advertised and we have received 12 resumes, no one from our municipality. Six didn't qualify, therefore we will be interviewing six candidates.

Interviews will be held on September 22nd, 2008. Director Proulx will be part of the interviews if our Chair, Chantal Roberts is unavailable.

#2008-48

Moved by: Keith Keeping

Seconded by: Kathy Proulx

That the CAO/Secretary be authorized to execute the Northern Ontario Heritage Fund (NOHFC) agreement on behalf of the Corporation as it relates to NOHFC's Youth Internship program to allow for a replacement for the balance of earlier agreement and the extension of said replacement for a full fifty-two (52) weeks.

CARRIED

7. Volunteer Fair update

CAO and staff prepared handouts for the table at the Volunteer Fair held on September 13th, 2008. This event was very poorly attended. Mrs. Carmel Bole signed the recruitment sheet. CAO to contact Mrs. Bole.

Our next recruitment measures should request for a letter of interest and that we are seeking members for ideas for community initiatives and this will eventually create Economic development . The community is still in need to be educated on what exactly the CDC does.

In the next newsletter we should invite businesses and community groups to feature themselves and their need for the use of volunteers in the community, to be entitled "the feature of the month".

NEXT VOLUNTEER FAIR – Board agreed that the 2009 event should be held in conjunction with the Agricultural Fair.

To advertise this event in schools in March through May and in our newsletter.

Theme "Get to know your community".

8. 2008 Budget

Budget reflects a transfer of \$3833 from reserves to balance budget. Economic Partners initiatives are included in budget. \$12,500 is being transferred to reserves for the 2009 sled dog event. As previously stated Council has agreed to partner in the costs of the bulletin boards if needed. Intern's salary costs are reflected for 52 weeks.

#2008-49

Moved by: Keith Keeping

Seconded by: Ken Burns

That the Board of Directors approves the 2008 budget as prepared by Treasurer and allow the transfer from reserve funds to balance the budget.

CARRIED

9. Sled dog race for 2009

Event is schedule for January 3rd and 4th, 2009. As stated previously in these minutes it was agreed to set \$2500 in a reserve for this event since the 2008 event didn't occur and it would have been expended in the current fiscal year.

Board of directors consented that this event should become self-sustainable and that future year's financial assistance would be in the form of assisting in marketing initiatives through our means of advertising and the CDC is not financially capable to provide continuous funds since our revenues at this point are mainly from the municipal requisition received from Council.

10. New business

Discussions were held as to the CDC'S role in obtaining financial assistance for the proposed multi-use building.

Director Reynolds provided a name for contact as a resource for seeking additional funding and how we can approach different ministries , i.e. Health promotion, Fednor .

11. Adjournment

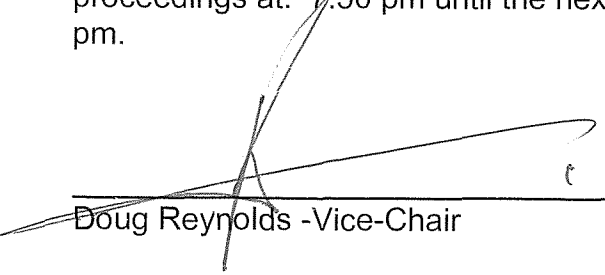
#2008-50

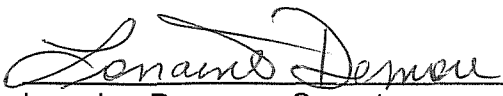
Moved by: Keith Keeping

Seconded by: Kathy Proulx

That the Markstay-Warren Community Development Corporation adjourn its proceedings at: 7:50 pm until the next meeting to be held on October 14th, 2008 at 6:00 pm.

CARRIED


Doug Reynolds -Vice-Chair


Lorraine Demore - Secretary