

MINUTES
MARKSTAY – WARREN
COMMUNITY DEVELOPMENT CORPORATION

GENERAL MEETING

WEDNESDAY DECEMBER 8TH, 2005

6:00pm

MARKSTAY – WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON

1. Opening remarks by Chair

Chair Rheal Forgette Welcomed everyone in attendance

2. Roll Call and call meeting to order

President/Chair: Rheal Forgette

Vice-Chair: Doug Reynolds - **absent**

Directors: Art Bast
Helen Kempers
Nicole Lepage
Steven Reynolds- **absent**
Mark Whynott

Staff: Lorraine Demore, Secretary
Normand Roberge, Treasurer
Michelle Chalifoux, Intern

Meeting called to order at: 6:14pm

3. Disclosure of Pecuniary Interest and General nature Thereof

None was declared

4. Adoption of minutes

#2005 – 68

Moved by: Art Bast

Seconded by: Mark Whynott

That the general meeting minutes dated October 26th, 2005 be adopted as circulated.

CARRIED

5. Report from Chair

Chair Rheel Forgette stressed that the board should focus on the Tourism sector to progress into the planning stages for the tourism activities the board is currently considering (Studio Tour, and ATV fun run).

The President also commented that the board is aware of the intern's proactiveness and thanked her on behalf of the board for her efforts.

6. Report from Secretary

CAO Lorraine Demore notified the board of the meeting that took place with Guy Paquette – Program Officer for FedNor on December 7th 2005. The intern's tasks and responsibilities were discussed. These meetings take place every 3 months to update FedNor on the intern's progress during the term.

The CAO also inquired about the possible extension of the current internship with FedNor. Mr. Paquette stated that the board may re-apply for FedNor funding, however the current intern will not be eligible for re-hire. He suggested that the board consult the Northern Heritage Fund Corporation's internship program.

The Chair stated that he would like to be present for the next meeting.

7. Report from Treasurer

Treasurer Normand Roberge stated that the CDC is operating well within its budget and that the first quarter report for the FedNor internship program has been filled out and submitted.

The treasurer stated that a full transaction report will be prepared at the end of the fiscal year and submitted to the board at the January 2006 meeting.

The Treasurer also stated that if members of the board have eligible expenditures to report, to submit the proper forms before the end of the fiscal year.

Director Mark Whynott inquired if the CDC's funds can be carried over to the next fiscal year. Treasurer Normand Roberge replied that the Municipality does not keep the CDC's funds. The CDC is not the same as a Municipality's departments. Thus, the CDC is not part of the general pool of Municipal funds.

Director Mark Whynott then suggested that the CDC could acquire funds by separating the CDC levy from the Municipal levy. Thus, the taxpayers would see the exact amount in dollars that is going towards the CDC. There would be no basis to argue that the CDC is acquiring Municipal funds that should go to other programs such as road maintenance as the Municipal budget would be separate from the CDC budget.

The Treasurer responded that the Municipal council would have to approve such a change, and that changing the tax bill will cost money meaning such a change may not be useful. The treasurer also stated that such a change could be to the detriment of the CDC, as the community will not be obligated to pay the CDC levy.

The board agreed to have the treasurer look into the matter and provide them with a report at the next meeting scheduled for January 19th 2006 regarding the feasibility of having a separate levy for the CDC.

(The deadline to request a change to the Municipal levy is February 2006).

The treasurer stated that he would provide the CDC with the legislation, rules and regulations regarding levies. However, as he is both the Municipal and CDC treasurer any ideas and/or decisions must come from the board members.

Action: That the treasurer Normand Roberge provide the CDC with the legislation, rules and regulations regarding different options for the changes of the levy to be submitted to the board at the January 19th 2006 meeting.

8. Report from Intern

#2005 – 69

Moved by: Nicole Lepage

Seconded by: Helen Kempers

THAT the Board of Directors receive the intern's reports dated as of October 26th, 2005, November 23rd, 2005 and December 2nd, 2005.

CARRIED

The intern read through the intern's reports of her activities over the past month – Refer to Attachments.

At the CAO's request the intern provided a small demonstration of the Canadian Grants Repertory that was purchased in order to facilitate the process of providing funding and support programs for the CDC, Municipality and business community.

Treasurer Normand Roberge stated that the repertory is the property of the CDC and that board members have access to the program from the intern's computer.

Director Nicole Lepage suggested that while the intern contact those listed in the BR+E business list, that she also inquire about the studio tour. Thus, adding to the list of interested individuals that would like to participate in the tour.

Chair Rheal Forgette commented that the CDC should look into getting its own website in order to further the identity of the CDC. He also suggested that the CDC considered using a domain name to prove that the CDC is not a "fly by night" operation. He also stated that the CDC research various web providers in addition to iCompass, as they are not the only option.

The Chair also expressed that he would like to look over the Rural Economic Development program (RED) booklet that the intern acquired at the EDCO meeting listed in the intern's report. The intern will provide the Chair with a copy of the booklet.

Director Nicole Lepage also suggested that the intern be taken on a tour of the community to familiarize herself with the community's layout to assist in the implementation of the ATV and Studio tour.

Director Helen Kempers added that the intern make a list of things she would like to see in the community.

Action: That in the New Year a date be scheduled to take the intern on a tour of the community.

9. New Business – Deferred to next meeting January 19th 2006

BR+E User Agreement Contract to be signed

ATV Adventure Tour – establishment of a committee – **Please bring the previously distributed Events.doc handout.**

Business cards for the CDC

Brainstorming session with the public (Open meeting)

CDC Election

10. Correspondence

Harvest festival, Artisan and Agri - Tour West Nipissing and East Sudbury 2005.
Regional vs. Local Tour.

Letter granting permission from Lou Serre

Letter of request from the Warren Area Historical Society

Letter from Union Gas – Northern Partnerships

Economic Partners – Land of the Voyageur Newsletter

11. Adjournment and date of next meeting

#2005 – 70

Moved by: Mark Whynott

Seconded by: Helen Kempers

THAT the Markstay-Warren Community Development Corporation adjourn its proceedings at 7:15pm until the next meeting to held on January 19th 2006 at 6:00pm

CARRIED

Chair – Rheal Forgette

Secretary – Lorraine Demore