

MINUTES

**MARKSTAY-WARREN
COMMUNITY DEVELOPMENT CORPORATION**

GENERAL MEETING

**September 12th, 2007
6:00pm**

**MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON**

1. Opening Remarks by Chair

Chair welcomes all in attendance and welcomes Councilor Keith Keeping who is replacing Mayor Chayer.

2. Roll Call and call meeting to order

Meeting was called to order at 6:07pm

President/Chair: Rheel Forgette
Vice-Chair: Doug Reynolds
Directors: Joanne McNabb
Chantal Roberts-Absent
Kathy Proulx
Keith Keeping
Kenneth Burns

Staff: Lorraine Demore, Secretary/CAO
Normand Roberge, Treasurer/Deputy Clerk -Absent
Paul Hughes, Intern

3. Disclosure of Pecuniary Interest and General nature thereof

None was disclosed.

Lorraine Demore (Secretary) asked the Board of Directors if she should go ahead with the process to change the by-law to state that 2 council members can sit on the CDC. The ok was given by the Board to start the process.

4. Adoption of minutes

1. General Meeting Minutes dated August 8th, 2007

#2007-45

Moved by: Kathy Proulx

Seconded by: Joanne McNabb

That the General Meeting Minutes dated August 8th, 2007 be adopted and circulated.

CARRIED

5. Report from Chair

1. Sled Dog Race

Rheal Forgette (Chair) advised the board that Lou Serre is thinking of having an open class race this year at the Sled Dog Event. This means you can have as many dogs in the race, and that the trail would be 12 miles long. We would need permission to go on other properties and also some gates to be put up.

Doug Reynolds (Director) we are hoping to get a strong organization to take this project over, that is our main goal here. We as the CDC are willing to support strong organizations that are willing to take this sort of event over.

2. Sled Dog Race Budget

Rheal Forgette - So far we are the only sled dog race this year, and our purse is to be set at \$12,000 so we are making steps a head.

Rheal explained to the Board of Directors the Budget Proposal for this year's Sled Dog Event, and also for this event to take place the first weekend of March, 2008. Please see attached a copy of the Budget Proposal.

Rheal Forgette - Economic Partners is the only Guaranteed Funds that we will receive at this time.

3. Brochure Sponsorship

Action – Paul Hughes (Project Coordinator) to start focusing on sponsorships for the Sled Dog Brochure.

Action – Rheal Forgette (Chair) to work with Paul to start application / presentation to present to Economic Partners for the Sled Dog funding.

Steering Committee (Business Development)

Rheal Forgette advised that the board was planning on starting the Steering Committee in the fall and asked Kenneth Burns if he would like to be chair.

Kenneth Burns suggested that we need to be attracting business, agricultural, tourism people for this committee; we need their feed back on what we can do to push things forward in our community. Once we have 5 members we will put together a time for a meeting and get started.

Action - Kenneth Burns & Paul Hughes to seek out other members to join the Steering Committee

6. Report from Secretary

1. NOHFC Special Events Coordinator

Lorraine Demore (Secretary) advised the board that we have been approved for a special events coordinator from NOHFC. NOHFC will have a decision in the hiring process. Candidates have to be a graduate of a Northern Ontario Secondary School, under the age of 29 and ex. The total amount fund is \$27,500 and that is strictly for wages only, the CDC would have to come up with the remainder amount of \$10,833.

Action – Lorraine to start advertising for the Special Events Coordinators position.

7. Report from Treasurer

1. Update on Fednor (Sled Dog Race)

Project Coordinator – Paul Hughes advised that he was talking with Norm Roberge (Treasurer) the other day and Norm said we estimated in grant revenue of \$15,000 from Fednor. Sept 4th, 2007. We only received \$11,666 from Fednor. Fednor did not pay for a repair bill and one of the advertisements.

Norm has confirmed by phone with NOHFC that we will be receiving a total of \$4265 from them. Norm will be putting together all figures to present to the board.

Action – Norm to show brake down of what the grant organizations covered and what they did not.

8. Report from Project Coordination

1. Doctors Recruitment

Paul Hughes (Project Coordinator) advised the board on his report on recruiting a doctor, Please see attachment.

Action – Paul to start working the HFOJobs Website to promote our community to the practitioners

2. Website Update

Paul Hughes (Project Coordinator) advise the board that digital webworks was in today to train Municipal staff on the Content Management System. Everything went well, a couple concerns on location of the information we had sent and timelines when it will be uploaded to the site, But Digital Webworks insured us that everything will be done very soon

I would think a couple of weeks and we should have our new web site launched.

3. Newsletter Profile on New Business (Moraze's Restaurant)

I sent out the September issue of the CDC Newsletter, I'm planning on doing a business profile on the new Moraze's Restaurant for the October issue of the Newsletter.

4. Christmas Promenade

3 Local residents are interested in having a Christmas Event. We have received a proposal for what they are looking for the CDC to get involved with. Please see a copy of the proposal attached.

The board agreed that we would support any event of this nature and that we could assist in the following things.

- Application to Economic Partners – If necessary
- Communicate – Discussion - should be charging for tables

Kathy Proulx (Director) suggested that the Agricultural Society should partner up with the individuals who planned and who are planning to implement this event, and then approach the CDC to ask for funding for this Christmas Event for there maybe funds available to the Agricultural Society for a special event.

Action – Paul to do a letter on what the CDC's actions will be for this event.

5. Self Employment Benefit Plan

This seminar is to help people on EI to get funding to start there own business. This will be taking place in Sudbury on September 17th, from 9:30am till 12pm. I would like to attend this meeting with the Board's permission.

The Board agrees that it would be in our interest together this information to distribute.

New Business

Kathy Proulx (Director) advise that the library may be asking for donations for the advertisement that they put in their newsletters. The funding isn't there to keep the newsletter going per month and they need it to be.

Idea - Get all the organizations to put there monies together to make one community newsletter. This would involve the Library, Agricultural Society and the Historical Society and other organizations such as Minor Hockey.

Action – Paul to communicate with the Library, Agricultural Society and the Historical Society to find out if they are interested in the idea and find out some cost figures.

Kathy Proulx (Director) advised that catfish farms business is now closed and to take it out of the Visitors Brochure.

#2007-46

Moved by: Joanne McNabb

Seconded by: Kathy Proulx

That the board acknowledges receipt of the intern's reports of September 12th, 2007

CARRIE

9. Adjournment and date of next meeting

#2007-47

Moved by: Doug Reynolds

Seconded by: Joanne McNabb

That the Markstay–Warren Community Development Corporation adjourn its proceedings at 8:12pm until the next meeting to be held on October 10th, 2007 at 6pm.

CARRIED

Rheal Forgette – Chair

Lorraine Demore - Secretary