

MINUTES
MARKSTAY-WARREN
COMMUNITY DEVELOPMENT CORPORATION

GENERAL MEETING

March 7th, 2007

6:00 pm

MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON

1. Opening Remarks by Chair

The Chair welcomes all in attendance.

2. Roll Call and call meeting to order

Meeting was called to order at 6:09pm

<u>President/Chair:</u>	Rheal Forgette
<u>Vice-Chair:</u>	Doug Reynolds - Absent
<u>Directors:</u>	Nicole Lepage - Absent
	William Saunders – 6:05pm
	Chantal Roberts – 7:05pm
	Kathy Proulx
	Jean-Marc Chayer
 <u>Staff:</u>	 Lorraine Demore, Secretary/CAO
	Normand Roberge, Treasurer/Deputy Clerk – absent
	Paul Hughes, Intern

3. Disclosure of Pecuniary Interest and General nature thereof

None was disclosed.

4. Adoption of minutes

1. General meeting minutes dated February 7th, 2007

#2007-01

Moved by: Kathy Proulx

Seconded by: William Saunders

That the General meeting minutes dated February 7th, 2007 be adopted as circulated

CARRIED

5. Report from Chair

1. Update on Sled Dog Race

Things are going very well; the trails are in excellent condition. The trails are marked and ready to go. Lou Serre has been testing them out to make sure the trails are in shape for the event.

The equipment was lent by Lou Serre to groom the trails. During the grooming process, Lou Serre snow machine blow an engine. Lou would like us to pay for it. Rheel suggested that we cover the bill out of the corporate sponsor's money from the event. The cost of \$1350.00 dollars in damage was done.

Advertisement - Very impress with CTV, all the media out lets are now running the new dates for the event.

Paul explained who he sent invitations to and who was coming to the event.

The agricultural society will have the restaurant and bar open all weekend long for the sled dog race event. They will also be having a dance on the Saturday night.

#2007-02

Moved by: Jean-Marc Chayer

Seconded by: William Saunders

That the board agreed to pay for the cost of repairing Lou Serre's snow machine used for grooming the sled dog trails not exceeding \$1350.00. That the funds for this can be taken from the extra corporate sponsorship received from this event.

CARRIED

2. Steering committees (Residential, Commercial, Tourism Development)

A list of goals and objectives for the Steering Committees was discussed, went through each of them to collected data and comments from the board.

Business/Commercial Development

Goal:

Establish a climate within the municipality that will allow for expansion of existing businesses and promote development of new businesses.

Objectives:

- Identify a mechanism(s) that will assist in our communication with existing businesses.
- Working with exiting businesses within and outside our municipality to understand potential for complimentary operations.
- Identify retail sector possibilities
- Identify barriers for new and existing business development
- Identify small-scale fabricating operation and other industry that could succeed locally
- Identify and promote properties for industrial development
- Identify commercial buildings/properties available for development or expansion
- Identify Mechanisms that will promote our existing retail sector

- Working with Economic Partners Sudbury-East/West Nipissing to establish a Community Adjustment and Recovery process, that objective has been removed from the list. This is something the CDC will work on directly.

Members – 2 CDC board members are required to sit on the Steering Committee; Paul will be putting the proper information in the newsletter to see if there are people interested. All applicants must have a cover letter and resume handed into the CDC office no later then Friday March 23rd, 2007.

Rheal – getting a study done to find out what the impact was on the community for the closure of different businesses in the area, like the Mill and Gas Station. This report would identify why these businesses closed in the first place. This will be going into the budget proposal.

#2007-03

Moved by: Kathy Proulx

Seconded by: William Saunders

That director Kathy Proulx and Rheal Forgette serve on the Commercial Development Steering Committee. That the Board seeks volunteers to serve on this committee - Applications in by March 23/07

CARRIED

3. Budget Planning for 2007 – Rescheduling

9am March 25th Sunday at the municipality office all day budget meeting – Lunch from Markstay Tavern

4. Update on ATV Tour

Nothing at this time

6. Report from Secretary

Secretary advised that a business is interested in establishing themselves in our community on a property located on hwy 17 East in the vicinity of Chain Lake Road and hwy 17 east. They are considering a dry manufacturing company. Secretary provided information on the zoning a building requirements and offered assistance should this property prove not be feasible.

The Municipality and Fire Department are planning to host an auto extrication event on Aug 9th 10th and 11th. Working towards making it community event, CDC will be approached in the near future for assistance.

Director Chantal Roberts advised the board that the Agricultural Society is seeking the CDC assistance for marketing their 100th anniversary, Chair Rheal Forgette to follow up and to report.

- Received a letter of resignation from Director Nicole Lepage.

#2007-04

Moved by: Chantal Roberts

Seconded by: Kathy Proulx

That we accept with regret the resignation of Director Nicole Lepage.

CARRIED

8. Report from Project Coordinator

1. Web Site Update

We have received all 3 selected web site companies Management Presentations.

(Action) - Rheal and Paul to go through all 3 presentations and to go through them with the municipal staff.

2. Ministry of Nature Resource – Trails

Mike Edwards from the Ministry of Nature Resources - He would like to know if I could present to him as much information on the trail system as possible.

(Action) – Paul to send information that he can find on the trail system to Mike Edwards

(Action) – Paul to find more information on the crown land subject and send it to the board

(Action) – Paul to include in the newsletter 3 positions to become a CDC Board member, two 1year positions and one 2 year position.

3. CDC Meeting – Open to public

Donna Smith and Cindy Man Would like to know if they could attend a CDC meeting.
(Action) - Paul to invite Donna Smith and Cindy Man to the April CDC meeting

(Action) – Paul to get a hold of Kathy Pomerleau 853-4940 and find out more about the fundraiser for the Canadian Cancer Society - Be able to put some of this information in the CDC Newsletter.

#2007-05

Moved by: Kathy Proulx

Seconded by: Chantal Roberts

That the board acknowledges receipt of the Intern's reports of March 7, 2007

CARRIED

9. Adjournment and date of next meeting

#2007-06

Moved by: Kathy Proulx

Seconded by: Chantal Roberts

That the Markstay – Warren Community Development Corporation adjourn its proceedings at 7:47pm until the next meeting to be held on March 25th, 2007 9am

CARRIED

Rheal Forgette – Chair

Lorraine Demore - Secretary