

**MINUTES**  
**MARKSTAY-WARREN**  
**COMMUNITY DEVELOPMENT CORPORATION**  
**GENERAL MEETING**

February 7, 2007

6:00 pm

**MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION**  
**HEAD OFFICE**  
**21 MAIN ST. S., MARKSTAY, ON**

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**1. Opening Remarks by Chair**

The Chair welcomes all in attendance.

**2. Roll Call and call meeting to order**

**Meeting was called to order at 6:03pm**

President/Chair: Rheal Forgette  
Vice-Chair: Doug Reynolds 6:10pm  
Directors: Nicole Lepage  
William Saunders  
Chantal Roberts  
Kathy Proulx  
Jean-Marc Chayer (absent)

Staff: Lorraine Demore, Secretary/CAO (absent)  
Normand Roberge, Treasurer/Deputy Clerk  
Paul Hughes, Intern

**3. Disclosure of Pecuniary Interest and General nature thereof**

None was disclosed.

**4. Adoption of minutes**

1. General meeting minutes dated January 10<sup>th</sup>, 2007

**#2007-85**

**Moved by: Chantal Roberts**

**Seconded by: William Saunders**

That the General meeting minutes dated January 10<sup>th</sup>, 2007 be adopted as circulated

**CARRIED**

## **5. Report from Chair**

### 1. Update on Sled Dog Race

Things are going very smoothly. We received 10 thousand Brochures and 500 Posters for the sled dog race, currently being delivered to the surrounding areas. The Cost for this is under \$2500 Hundred dollars.

We had the Sled Dog Committee meeting on Feb 5<sup>th</sup>, 2007. Meeting was on all the final details.

- Compiling a list of volunteers for the event.
- Detailed job list for the volunteers to be worked on.
- Fire fighters should be a good help in this and students are welcome to collect their volunteer hours that they need for school

Paul is getting a lot of phone calls inquiring from spectators and also mushers. He directing them to the web site and answering all questions that he could, or directing them to Lou. Paul had a cruelty complain and I referred it to Lou Serre.

Like to invite everybody to the hospitality on the Friday night of Feb 23<sup>rd</sup>, 2007

### 2. Steering committees (Residential, Commercial, Tourism Development)

Rheal – Discussed if anybody from the CDC would like to be Chair for the Steering Committee. Everyone declined.

- (Action) - Article in next newsletter on the Steering Committee.
- Asking the public for 5 to 6 people including a chair to be on the committee.

There are a couple potential people to join.

### 3. Fire Department Vehicle Extrication

Paul discussed on the fire chiefs behalf about possibly the CDC helping the (FDVE) to take place in Warren. The event possibly would take place August 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup>, 2007. Fire Chief would like the CDC to help with some marketing costs and to be able to cover some other costs if required.

(Action) Paul – Get more information from Fire Chief about what other towns did in this type of event. (Action) Chantal - to find out what is planned on the weekend of August 16<sup>th</sup>, 17<sup>th</sup> and 18<sup>th</sup>.

4. Budget Planning for 2007 – Proposed of March 3<sup>rd</sup> for Project Planning session

Budget Plan meeting to be set at the Markstay Municipal office on Saturday March the 10<sup>th</sup>, 2007 at 9am.

5. Update on ATV Tour

- First draft proposal to council for March meeting

**6. Report From Secretary**

1. Community Adjustment Program

No data at this time. (Paul to contact John Candy)

**7. Report from Treasurer**

1. Update from Treasurer

- Received Chq from Ontario Tourism in the amount of \$5000.00. We are back on track.

- Rheal – We are inviting Harris Dunlat to help with the coordinating of the event. Out of the sponsor money we will be compensating the costs for a room for him at the Comfort Inn. Doug gave Clint ID Number for the purpose of discount on room.

**#2007-86**

**Moved by: Chantal Roberts**

**Seconded by: William Saunders**

Due to a transposition error, the e-mail address of Bedard Hardfacing got printed wrong, therefore Be it resolved that we refund the sum of \$100.00 in compensation.

**CARRIED**

**#2007-87**

**Moved by: William Saunders**  
**Seconded by: Chantal Roberts**

That the Board acknowledges receipt of the Treasurer's Verbal Financial Report

**CARRIED**

## **8. Report from Project Coordinator**

### 1. Web site Update

Paul discussed the different Web Site companies and provided a summary for the CDC member's.

The CDC agreed upon cutting the list down to 3 companies with careful consideration. Those companies chosen: Digital Webworks, TTC Advertising and MIT Consulting

(Action) Paul to get demo of the management systems from the 3 selected Web Companies – Send presentation to the board before next meeting to be review.

**#2007-88**

**Moved by: Kathy Proulx**  
**Seconded by: Nicole Lepage**

That the board acknowledges receipt of the Intern's reports of February 7, 2007

**CARRIED**

## **9. Adjournment and date of next meeting**

**#2007-89**

**Moved by: Kathy Proulx**  
**Seconded by: Nicole Lapage**

That the Markstay – Warren Community Development Corporation adjourn its proceedings at 7:31pm until the next meeting to be held on March 10, 2007.

**CARRIED**

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Rheal Forgette – Chair

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Normand Roberge - Secretary