

MINUTES

**MARKSTAY-WARREN
COMMUNITY DEVELOPMENT CORPORATION**

GENERAL MEETING

**March 12th, 2008
6:00pm**

**MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON**

1. Opening Remarks By Chair

Chantal welcomed all that were present. Chantal informed the Board of Directors that Joanne McNabb has resigned.

#2008-10

Moved by: Keith Keeping

Seconded by: Kenneth Burns

That we accept Joanne McNabb's resignation with regret.

CARRIED

2. Roll Call and Meeting Called to Order

Meeting was called to order at 6:08pm.

President/Chair: Chantal Roberts

Vice-Chair: Doug Reynolds

Directors: Kenneth Burns

Keith Keeping

Kathy Proulx

Staff: Lorraine Demore, Secretary/CAO – Absent

Normand Roberge, Treasurer/Deputy Clerk

Angelle Duguay, Intern

3. Disclosure of Pecuniary Interest and General Nature Thereof

None was disclosed.

4. Adoption of Minutes

General meeting minutes dates January 22nd, 2008

#2008-09

Moved by: Kathy Proulx

Seconded by: Keith Keeping

That the general meeting minutes dated January 22nd, 2008 be adopted and circulated.

CARRIED

5. Markstay-Warren Challenge the Champ Sled Dog Race Update

- a) Cancellation: The Sled Dog Race was postponed by one week to March 8 & 9 then cancelled due to the dangerous conditions of the trail and lack of snow. The trail was too icy because of all the rain we received making it unsafe for the dogs. The only money that can be recovered is \$12,500 from the purse. That money will be transferred back into a CDC interest building account until next year. All other revenues have been spent and cannot be recovered. Attached is a copy of the Sled Dog Committee's budget including their incomes and expenses.

#2008-12

Moved by: Kathy Proulx

Seconded by: Keith Keeping

That the Board of Directors acknowledges receipt of the Sled Dog Race financial report.

CARRIED

- b) Economic Partners: The CDC still has money left over (approx. \$2200) in their account that was given by Economic Partners for last year's techie tour. This money was not used up. Discussions about this money were made to see if we could possibly put it towards the Sled Dog Race. Norm approached Economic Partners about this money to see what we could do with it or if they wanted it returned to them. They said that they would consider allowing us to use the money at another time. The money however could not be put towards the Sled Dog Race as they had already sponsored that event. As well as now that the event is cancelled the sled dog race no longer need the money for this years event. Economic Partners suggested that we contact them once we have new events come up so that we can discuss where the funds can be put towards.

6. Business Recognition Night Report

a) CDC Expense Report – see attached.

#2008-14

Moved by: Kathy Proulx

Seconded by: Kenneth Burns

That the Board of Directors acknowledges receipt of the Business Recognition Night expense report.

CARRIED

b) Sled Dog Committee Income and Expense Report – see attached.

#2008-13

Moved by: Kathy Proulx

Seconded by: Keith Keeping

That the Board of Directors acknowledges receipt of the Business Recognition report from the Sled Dog Committee.

CARRIED

7. Warren Horse Club

The Warren Horse Club has presented the CDC with a budget (see attached). They are requesting a donation from the CDC as well as assistance with sponsorship applications. Angelle has sent them an email with a list of different links for applications for various companies to get sponsorships. The horse club needs to get their insurance paid before they can do anything else as a club. The horse club is very organized and is in contact with other communities to get into the horse circuit to make their events more successful. All of their events are planned and well thought out. They are thinking about hosting a Horseback poker run to raise more funds.

The CDC has extra funds for which this can be put towards. Discussions regarding the Agricultural Society and giving them a possible donation was mentioned last year. The Agricultural Society had approach Council and Council referred them to the CDC and had made a recommendation the CDC to donate money to the Agricultural Society. The Agricultural Society did not follow up with the CDC. This was only a verbal discussion that was never made into a formal offer. There were stipulations such as presenting the CDC with a budget in which the Agricultural Society never completed. Next time a situation arises similar to this one, a formal letter should be made after a discussion with an offer and the stipulations to the society they are offering funding to. The letter should state all the conditions required by the CDC.

The CDC has decided to donate \$650.00 to the Warren Horse Club to assist them cover the costs of their insurance.

#2008-15

Moved by: Kenneth Burns

Seconded by: Keith Keeping

That we donate the sum of \$650.00 to the Warren Horse Club to defray the costs of the Club's insurance expense.

CARRIED

8. Farmer's Market

Kathy contacted Mr. Thibeault to speak with him regarding a farmer's market. He is very interested and is willing to go ahead without the CDC but would prefer to work with us. He thinks that this would be a great opportunity for farmers to get together through out the summer as well as the harvest season. Mr. Thibeault has already approached Kate, from Kate's Kountry Kitchen, on his own to see if it would be possible to start something up there and actually grow some produce right there on the land.

Mr. Thibeault has tried to set up a booth at other locations (Raha Ranch and Hagar General Store) and was not as successful as he had hoped. He mentioned that when he was on the Raha Ranch property, the owner, Hank Allen, charged too much and that the location was not visible enough. Mr. Thibeault said that he spoke with other farmers and that they did not like that location as well.

Mr. Allan also contacted Kathy regarding the Farmer's Market and was very concerned and upset. He wants to be considered as a location for our possible farmer's market and that he did not charge Mr. Thibeault for using his location. He was also upset that the Sled Dog Committee did not personally approach him and ask for sponsorship or a donation for the silent auction, that he had approached them on his own.

Discussions among the CDC members seems as though Mr. Thibeault and Mr. Allan are in conflict with one another. CDC members also believe that Kate's would be the most ideal location to host a farmer's market and that Mr. Thibeault seems as though he has a lot of experience in this sector. Municipal insurance would be a problem for the Raha Ranch location as it is not within the Municipal's boundaries.

First step is to form a sub-committee of farmers for the farmer's market. The CDC will then set up a meeting with the sub-committee. Kathy is to contact Mr. Thibeault to let him know that a sub-committee should be formed with farmers and what need to be done. Kate also needs to be contacted regarding the use of

her land for a location for the farmer's market. We need to know if she is going to be charging a fee for the land, how much space will be provided, insurance, etc. Kate's is closed on Sundays so that should be addressed in case there are any problems. There should be no problems with the MTO as that land already has a commercial entrance.

9. Welcome Wagon

Chantal has bag samples and quotes at home so this topic will be forwarded to our next meeting. Kathy suggested we get a partnership with the health unit. Both the municipal's and health unit's logos can be put on the bags as well as any other sponsorship spots that are sold within the community.

10. Possible Change of Time for Meetings

Chantal suggested that we change the time of the CDC meetings to 7:00pm. Discussions resulted that the meeting stay at 6:00pm for now.

11. Members Needed

The CDC is now two members short. The notice is out for people to apply if they are interested but no one has come forward. Chantal suggested we approach those who have previously applied for positions (Donna Smith and Miles Whynott). Kathy hinted to Donna that we needed members but she said she was too busy at the moment to commit to anything. Doug asked if anyone on the Horse Club would be interested but most of their members are not from our municipality but their events are held in Warren which is why it's called the Warren Horse Club.

12. Report from Intern

Angelle submitted her report to the Board of Directors stating what she has been working on.

#2008-11

Moved by: Keith Keeping

Seconded by: Doug Reynolds

That the Board of Directors acknowledges receipt of the intern's report.

CARRIED

13. 2008 Budget Discussions

Possible additional expenses include donation to the Warren Horse Club, funds for the Farmer's Market, funds for the Welcome Wagon bag and funds for a community newsletter. CDC is requesting \$10,500.00 from Council which is the same as last year and has received \$22,500.00 from FEDNOR.

14. New Business

- a) Website – The website should be updated regularly. There are hardly any pictures on the website and the community calendar is only showing when council meetings are. Community organizations need to be made aware that that are able to contact us to that we can post their events online.

- b) Community Newsletter – Angelle is to contact local committees and organizations to see if they would be interested in purchasing space/ads in the newsletter and how much space would they require. Discussions about the newsletter were made at the last meeting and it was mentioned that the library was not interested. As it stands now, the library board is interested in a local newsletter. The proposed sized of the newsletter would be 11X17 folded in half, creating four pages. Birthday/wedding/etc. announcements and classifieds section will also be created and there will be a fee for those who wish to place an ad.

15. Adjournment and Date of Next Meeting

#2008-16

Moved by: Keith Keeping

Seconded by: Doug Reynolds

That the Markstay-Warren Community Development Corporation adjourned its proceedings at 7:40pm until the next meeting to be held on April 9th,2008 at 6:00pm.

CARRIED

Chantal Roberts–Chair

Lorraine Demore - Secretary