

MINUTES

**MARKSTAY-WARREN
COMMUNITY DEVELOPMENT CORPORATION**

ANNUAL MEETING

THURSDAY, JANUARY 20TH, 2005

**MARKSTAY-WARREN COMMUNITY DEVELOPMENT CORPORATION
HEAD OFFICE
21 MAIN ST. S., MARKSTAY, ON**

1. Purpose of meeting

Annual Meeting of the newly appoint Board of Directors

2. Election of Officers for forthcoming year by ballot

President/Chair
Vice-Chair

THAT the election for the position of President/Chair be now opened and that ballots be circulated to all Directors present.

THAT Rheal Forgette be elected as President/Chair of the Board of Directors of the Markstay-Warren Community Development Corporation for a term of one year

THAT the election for the position of Vice-Chair be now opened and that ballots be circulated to all Directors present.

THAT Doug Reynolds be elected as Vice-Chair of the Markstay-Warren Community Development Corporation for a term of one year.

THAT the Secretary declare the elections closed.

3. Roll Call and call meeting order

President/Chair: Rheal Forgette

Vice-Chair: Doug Reynolds (absent)

Directors: Art Bast
Helen Kempers
Nicole Lepage
Steven Reynolds
Mark Whynott

Staff: Lorraine Demore, Secretary
Normand Roberge, Treasurer

Meeting Called to order at 7:55 p.m.

4. Disclosure of Pecuniary Interest and General Nature Thereof

As per the Municipal Conflict of Interest Act – none was declared

5. Confirmation of By-law 2005-01

#2005-12

Moved by: Art Bast

Seconded by: Nicole Lepage

THAT this Board of Directors confirms By-law 2005-01 as being the first by-law of the Markstay-Warren Community Development Corporation.

CARRIED

6. Appointment of Secretary and Treasurer

#2005-13

Moved by: Mark Whynott

Seconded by: Helen Kempers

THAT the Board of Directors recognizes Lorraine Demore as the Secretary of the Corporation.

CARRIED

#2005-14

Moved by: Steven Reynolds
Seconded by: Helen Kempers

THAT the Board of Directors recognizes Normand Roberge as the Treasurer of the Corporation.

CARRIED

7. Appointment of Signing Officers

#2005-15

Moved by: Steven Reynolds
Seconded by: Mark Whynott

THAT the following Directors and officers be appointed as signing officers of the Corporation for all cheques, drafts or orders for payment of money and all notes and acceptances and Bills of exchange.

THAT subject documents be signed jointly by one elected official and one appointed official.

President/Chair and Secretary or Treasurer
Vice Chair and Secretary or Treasurer

CARRIED

8. Operating agreement

Operating agreement between the Markstay-Warren Community Development Corporation and the Corporation of the Municipality of Markstay-Warren

#2005-16

Moved by: Mark Whynott
Seconded by: Helen Kempers

THAT the Chair and Secretary are hereby authorized to execute an operating agreement between the Markstay-Warren Community Development Corporation and the Corporation of the Municipality of Markstay-Warren.

CARRIED

9. Business plan and proposed budget

Secretary advised on the following to spearhead discussions:

- The Municipality of Markstay-Warren hired a consultant through federal and provincial financial assistance to develop a Strategic Plan along with four feasibility studies to identify further development for our municipality.
- To implement some of the many recommendations in said documents, the idea of incorporating a Community Development Corporation came forth.
- To assist the Board of Directors in preparing their business plan these documents will be a helpful starting point.
- Marketing strategies: establish a vision statement, include on corporate documents along with a logo.
- Potential new business – mobile auto and truck service repair to be included in next agenda package
- Sudbury East Marketing Initiative (SEMI) through Economic Partners is pursuing the “Land of the Voyageurs” theme to be marketed and published. CDC is interested in receiving more information on this initiative and to see how they could complement this endeavour.
- Secretary will invite John Candie, General Manager of Economic Partners Sudbury East/ West Nipissing Inc. to the next meeting to discuss funding possibilities and programs available to the Corporation.

10. Adjournment and date of next meeting

Next meeting, order of business -

Establish a Vision Statement, corporate documents, logo, web page and to review Strategic Plan and Youth Internship Program information.

Meeting with John Candie at 7:00 p.m

#2005-17

Moved by: Marks Whynott

Seconded by: Steven Reynolds

THAT the Markstay-Warren Community Development Corporation adjourn its proceedings at 9:03 p.m. until the next meeting to be held on February 9th, 2005 at 6:00 p.m. .

CARRIED

President/Chair

Secretary